

To apply for a library card, please bring this completed application to any PLCMC location.



Public Library of Charlotte & Mecklenburg County

# Library Card Application

For children (11 and under)

STAFF USE ONLY:

NR  JLBR

Patron Barcode # \_\_\_\_\_

Name Search  ID Checked

E-mail news Staff Initials \_\_\_\_\_

Today's date (month, day, year):

This is:

- A new application  
 A change to an existing account

Applicant's name (first, middle, last):

Birth date (month, day, year):

## 1. Borrowing privileges

Choose one:

- Standard Check Out:**  
My child may borrow any book in the library's collection.
- Limited Check Out:**  
My child may borrow only materials catalogued as Easy, Juvenile or Young Adult. **Note:** *The Children's and Young Adult collections may not have enough materials for your child to complete some school assignments. There may be materials (such as maps, biographies or pictures) in the adult collection that would be useful for your child's homework.*

## 2. Videotape and DVD borrowing privileges

Choose one:

- Extended Access:** My child may borrow any video or DVD in the library's collection, regardless of rating. (This option is not available if you selected "Limited Check Out" in the previous section.)
- Limited Access:** My child may borrow only videos and DVDs catalogued as children's.
- Restricted Access:**  
My child may not borrow videos or DVDs.

## 3. Internet use

Check here if you would like to grant Internet access:

- I give permission for my child to use the Internet at the library.**

**Note:** The Library encourages parents and guardians to participate with their children in using Library resources and the Internet. PLCMC affirms the right and responsibility of a parent to determine and monitor the appropriate level of Internet access for their child. You should know that the Library is compliant with the Children's Internet Protection Act, and has technology protection measures ("filters") on its Internet computers. **Please be aware that new permission rules apply when a child reaches age 12.**

Permanent residence address (Must be a street address. No PO Boxes.):

City:

County:

State:

Zip code:

Optional mailing address (P.O. Box, temporary address, or other address if different from above):

City:

County:

State:

Zip code:

- If this address is temporary, check this circle and provide the effective dates.

Begin date (month, day, year):

End date (month, day, year):

E-mail (to receive reserved item and other notices via e-mail, rather than phone):

- Check here if you would like to receive other library news via e-mail.

Home telephone:

Parent/guardian name:

School:

**I am applying for the right to use the Public Library of Charlotte & Mecklenburg County. I have read and understand the PLCMC Borrower's Agreement and the PLCMC Internet Acceptable Use Agreement on page 2. I agree to comply with all PLCMC rules and regulations.**

Signature of applicant:

Signature of parent or guardian:

## PLCMC Borrower's Agreement

### I will:

- Be financially responsible for overdue fines, damages or loss of materials borrowed with this card. If I am a parent of a minor, I understand that I will be held financially responsible for materials my child borrows, either with my card or my child's card.
- Take good care of the materials that are entrusted to me.
- Protect my library card and PIN and report a lost or stolen card immediately. If someone uses my card before the loss is reported, I will be responsible for anything they check out.

### I understand:

- By North Carolina law, library user information is confidential. Only I will be able to find out what items are currently checked out on my card.
- My name, address, telephone number, birth date and other information I supply will not be used by anyone except the library for official library business.
- An item I have placed on hold can be picked up by a family member or anyone else who lives at my address, unless I request otherwise. They must present my library card.
- I may need my PIN to place requests or check out materials on some workstations.

## PLCMC Internet Acceptable Use Agreement

I agree to use library computers for lawful purposes in a responsible manner, consistent with the educational and informational purposes for which they are provided, and to follow all rules concerning limited computer time.

I will not use the Internet for any purpose prohibited by North Carolina or federal law; misrepresent myself by access code, password or signature; alter hardware or software, nor make copies of copyrighted or licensed software or data unless such use is authorized.

I understand that the Library does not monitor and has no control over materials obtained on the Internet, and cannot be held responsible for Internet content. PLCMC cannot control access to online content or protect patrons from online content they may find offensive.

I understand that the Library is compliant with the Children's Internet Protection Act (CIPA), and has technology protection measures (TPM or "filters") on its computers, designed to protect against access to visual depictions that may reasonably be construed as 1.) obscene, 2.) child pornography, or 3.) harmful to minors. I will not send, receive or display sexually explicit materials nor materials deemed harmful to minors. I also agree to use appropriate discretion when viewing materials and will refrain from displaying material on a terminal when so requested by library staff.

I understand that youth ages 11 and under cannot use an Internet computer without the signature of a parent or guardian. I also understand that parents and guardians of minors have both the right and the responsibility for their child's use of the Internet computers at the Public Library to:

- Assure their children's safety and security when using electronic mail, chat rooms, and other forms of electronic communications;
- Protect against unauthorized access, including "hacking" and other unlawful activities by their children;
- Protect against unauthorized disclosure, use and dissemination of personal identification information regarding minors; and
- Restrict their children's access to Internet sites that are harmful to minors.

I waive my right to any claim against the Public Library of Charlotte & Mecklenburg County, its employees, trustees, officers and agents arising from use of the Internet.

I understand that failure to comply with this agreement may result in loss of computer privileges or banishment from all branches of PLCMC.

## You're almost done! Your final step is to choose a new PIN for your account.

A temporary PIN (Personal Identification Number) will be automatically assigned to your account based on the last four digits of your telephone number. Please log in and change your temporary PIN to a more secure 4-digit number. You can access your library account from a "catalog kiosk" terminal at the library or from home through the library's web site ([www.plcmc.org](http://www.plcmc.org)). You will need to enter the number from the back of your library card and your temporary PIN. For your security, once you have changed your PIN, please keep this number safe. If you have questions, our friendly library staff will be happy to assist you. If you are experiencing difficulties changing your PIN from home, please call **704-336-2725** (available during normal operating hours).